

Navi Mumbai Municipal Corporation**Application and Inspection List (Property transfer form -1)**

(for office use only) Acceptance	(for office use only) Distribution
Token no. <input style="width: 150px;" type="text"/>	Token No. <input style="width: 150px;" type="text"/>
File No. <input style="width: 150px;" type="text"/>	File No. <input style="width: 150px;" type="text"/>
Inspection No. <input style="width: 80px;" type="text"/>	Signature for certificate-----
Distribution Window No. <input style="width: 60px;" type="text"/>	Name: -----
Date <input style="width: 150px;" type="text"/>	Date <input style="width: 150px;" type="text"/>
Signature of Accepting Clerk	Signature of Distributing Clerk

(for applicant's use)			
To, The Ward Officer, Navi Mumbai Municipal Corporation, Navi Mumbai.			
Subject : Application for Property transfer form-1			
Applicant's details			
1) Personal application			
Surname	Name	Father/Husband's Name	
<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>	
2) Application from institute			
Details of institute	Registration No.	Registration year	Name of secretary/chairman
<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>
Designation	<input style="width: 90%;" type="text"/>		
Applicant's Address and other information			
Ward	<input style="width: 90%;" type="text"/>		
Node	<input style="width: 90%;" type="text"/>		
Sector	<input style="width: 90%;" type="text"/>		
Plot no.	(Gat No)		
Building/house no.	<input style="width: 90%;" type="text"/>		
Telephone no.	<input style="width: 90%;" type="text"/>		

Area of Property in sq mtr.	Residential	Commercial	total
	_____ sq.mtrs (Built Up)	<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>

Name of the person who is selling/transferring property	<input style="width: 90%;" type="text"/>
---	--

Name of the person who is purchasing or getting property transferred	<input style="width: 90%;" type="text"/>
--	--

If Agreement is registered with Registrar, Agreement amount & registration date	<input style="width: 90%;" type="text"/>
---	--

Documents required for the certificate			
Sr.No.	Documents	Yes	No
1	Application Form (This Form)	<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>
2	Sale Agreement Copy	<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>
3	Registration receipt of Sale Agreement from sub-registrar	<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>
4	CIDCO Transfer final Order Copy	<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>
5	Property tax receipt (Latest bill Paid)	<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>

6 All Papers Attested as True Copy By Notary

7 Society NOC

Applicant's signature

Place : _____, Navi Mumbai

(Name : _____)

Date :